



MOORoopNA PARK PRIMARY SCHOOL



Family Information Book



Hayden Beaton

Principal

Thank you for choosing Mooroopna Park Primary School. We welcome your family and look forward to working together to give your child a positive learning experience.

This booklet is intended to provide information about the overall running and operation of the school.

We aim to work closely with our families in order to create an atmosphere in which all of our students can reach their full potential.

Contacting the school:

School Office: 03 5825 3856

Email: mooroopna.park.ps@education.vic.gov.au

App: Our school uses uEducateUs. Upon enrolment parents/carers/guardians and students will be given login and password details.

The school uses the App to notify families of emergencies, events, excursions, announcements etc.

Families can use the app to notify the school of student absences, view their student's report, give permission for their student to attend camps and excursions and to find out what is happening at school.

Post: Po Box 609, Mooroopna Vic. 3629

Address: 45 MacIsaac Road, Mooroopna, Vic. 3629

Website: Further information about our school can be found at www.mpps.vic.edu.au



Staff:

Principal: Hayden Beaton

Assistant Principal: Luke Sibley

Office:

Business Manager: Tina Cameron

Admin Officer: Kate Lohse

Teachers:

Grade 5-6: Chloe Wereszczuk

Grade 5-6: Donna Walker

Grade 3-4: Frances Faralla

Grade 3-4: Janelle Jeffery

Grade 2-3: Tilly Bennett

Grade 1-2: Melita Samovojska

Grade 1: Danielle Sciuto

Grade F: Lauren Jeffery

Art/Tutoring: Wayne Jeffery

Health and PE/Wellbeing: Brad Robinson

Science: Kate Blake

Occupational Therapist: Gemma Fekete

Speech Therapist/Tutoring: Belinda Wood

Wellbeing Coordinator: Lisa Hueston

Teacher Aides:

Joanne Vincitorio, Jae Watt, George Moutafis, Melissa Canny, Kim McDonald, Talon Wilson, Emily Keady, Zara Waugh, Finn Walters, Layla Colley

Chef: Nina Cirillo

Community Hub Leader: Tamara Joyce

Play Therapist: Emma Monteleone

Koorie Education Support Officer: Amy Walker

Our school is fortunate to have an arrangement with Melbourne University to host fourth year Speech Therapy and Occupational Therapy students, effectively giving us extra part time therapists to work with our students. These students are supervised and work closely with our full time therapist, Belinda.



Term Dates: 2026

Term One: 27th January School staff start to 2nd April
28th January Gr 1 to 6 students start to 2nd April
29th January Foundation students start to 2nd April

Term Two: 20th April to 26th June

Term Three: 13th July to 18th September

Term Four: 5th October to 18th December

Term Dates: 2027

Term One: 27th January school staff start
28th January all students start to 25th March

Term Two: 12th April to 25th June

Term Three: 12th July to 17th September

Term Four: 4th October to 17th December

Bell Times:

8:50am Start of school

11.00am to 11.20am Recess

12.00pm to 12.50pm Lunch is served in café. Classes take turns to eat.

12.50pm to 1.20pm Lunchtime Play

2.20pm to 2.35pm Recess

3:15pm End of day

Music plays for the last three minutes of each break to allow students time to line up and be punctual to class.

Foundation students do not attend school on Wednesdays during January & February.

Our breakfast program starts at 8.30am and we request that students are not at school prior to this time. There is no student supervision in the yard prior to 8.30am.

Students arriving late must go to the office to be signed in.

If you need to collect your child early please contact the office and we will arrange for your child to meet you there and be signed out. Do not go directly to classrooms.



Please be on time to collect students in the afternoon.
Students travelling by bus are supervised until their bus arrives.

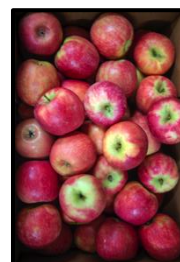
Healthy Eating Program:

Our school proudly runs a Healthy Eating Program for all of our students. Our chef prepares nutritious meals and snacks daily and thanks to the generosity of our local sponsors the program is delivered free of charge to our families.



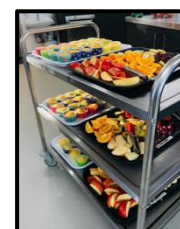
Breakfast is optional and is available every day from 8.30am until the bell goes at 8.50am. The daily menu consists of staples such as cereal, toast and fruit and our chef also prepares a variety of extras such as porridge, bacon and eggs and pancakes.

Morning tea is delivered to classrooms. This menu changes daily but includes such things as muffins, dips, cheese, crackers, vege sticks, and cakes.



Lunch is served in our café from 12.00pm to 12.50pm. Class groups take turns to come to the café and are served a sit down meal. The menu changes daily and includes pastas, lasagna, sausage hot pot, chilli con carne, meat and veg and soups. Students especially enjoy days when they get to 'make their own' wraps, sandwiches or baked potato choosing the fillings and toppings they like. A BBQ is also a treat for special occasions such as the end of term.

Fresh fruit is available in classrooms for afternoon snacks.



Our chef is able to cater to special dietary requirements and we ask that families notify us upon enrolment if their child has any allergies or intolerances.

We are grateful for the generous sponsorship through food and financial contributions of many local businesses. These donations allow us to continue this program at no cost to families. Our major sponsors are Plunkett's Orchards who donate 700 pieces of fruit weekly and Foodshare, who distribute excess food from supermarkets.

The Lighthouse Project has been amazing at fundraising on our behalf to establish and support this program.



Accidents / First Aid / Illness: Parents/Carers/Guardians are notified promptly of serious accidents. An ambulance will be called if deemed necessary by first aid officers. Students who are given first aid at school will be given a note to take home. The school will notify parents/carers/guardians by phone of head injuries. All staff are trained in first aid.

If your child is unwell please keep them at home and notify the school of their absence. If a student becomes unwell while at school we will contact the family to pick them up.

Absences: It is a legal requirement for parents/carers/guardians to contact the school if their child is absent. This can be done via our uEducateUs app, email or phone. It is also a legal requirement for the school to contact families if a student is absent without an explanation, on the same day of the absence. Our school uses the uEducateUs app to do this, if we still have no reply we will follow up with a phone call.

Assembly: A whole school assembly is held every second Friday at 2.35pm in the Multi-Purpose room. Families are welcome to attend.

Bike Shed: We have a bike shed on site for students who ride to school to store their bike or scooter in during the day.

Curriculum Contributions: All student stationery is purchased in bulk by the school, students do not bring their own books, pencils etc. to school. Students are given these items at the start of the year and are provided with new items throughout the year as required. We subscribe to a number of online programs such as Reading Eggs and Mathletics to support student learning and all students are allocated a Chromebook to use throughout their time at Mooroopna Park Primary School. Parents are invited to make a voluntary contribution to the school to help cover the costs of these items.

Emergency Management Plan: Our Emergency Management Plan is updated annually and students practice evacuation drills each term to ensure that the plan is effective in the safe evacuation of all students and staff. Families are asked to advise the school of any changes to their contact details to ensure they can be contacted quickly in the event of an emergency.



Gates: Our pedestrian gates are locked each morning once school commences and unlocked again at the end of the day. Access to the school during the day is via the main gate on MacIsaac Road. All visitors during the day must report directly to the office.

Head lice: Students with head lice must be kept at home until treated. If a student is found to have head lice while at school a note will be sent home advising that the students must be treated before they return to school.

Medication: Medication brought to school must be in the original packaging and have the students name on it. Parents/guardians/carers must sign a form at the office before the medication will be given to the student. Ongoing medications must be accompanied by a letter from the doctor or paediatrician detailing the dosage and times.

Newsletters: Newsletters are published fortnightly on Fridays. The eldest student in the family will be given a newsletter to take home. The newsletter will also be published via our app and on our website.

Houses:

Upon enrolment students are allocated to a house. Our school's houses are:

Gemmill



Chandler



Menzies



Norton



Students are rewarded house points as part of our reward system for good behaviour and working well throughout the year. We also hold special sports and activities days where students compete in their house teams.

Reporting to Parents/Carers/Guardians:

A written report is prepared in terms two and four detailing your child's progress. These reports can be accessed via our uEducateUs app. A hardcopy can be sent home upon request.

Student lead conferences are held in terms one and three. Students and their parents/carers/guardians are invited to attend a meeting with the teacher to discuss progress and any concerns. These meetings are booked through our uEducateUs app.

School Council:

School Council meets twice per term and is made up of the principal, a staff representative and parents. Nominations are called for in term one each year to fill vacant positions. School Council play an important role in overseeing the running of the school and planning for the future.



Transition:

Kinder to Foundation: Our transition program starts in term three with the local kinders being invited to bring their kinder groups to visit our school. Kinder students are treated to some fun activities, music and morning tea, beginning the process of familiarising them with school.

In term four kinder students who have enrolled at our school for the following year are invited to attend transition sessions. These sessions allow kinder students the chance to meet some of our staff and older students as well as see the junior classrooms and play area.

Grade Six to Year Seven: We work closely with local secondary schools to ensure a smooth transition for our grade six students. Secondary schools offer tours, information nights and transition sessions. Our principal, wellbeing officer and grade six teachers communicate with staff from the secondary schools to share relevant information which will help our grade six students make a successful start at their chosen school.

Uniform:

Our uniform is black with gold trim and logo.

All students wear our polo shirt, broad brimmed hat and have a choice between our bomber jacket and our polar fleece jacket. We also have a vest and dress available. These items are only available from our school office.

Students wear black trackpants in winter and black shorts or skorts in summer.

These items must be plain black with no stripes, patterns or logos.

Students wear sneakers or black school shoes.

We often have a range of second hand items available to assist families in need and appreciate families donating back good quality uniforms that their students have grown out of or no longer require.



Camps, Excursions and Activities:

Camp: An optional camp is held annually for all students in grades three to six. This is generally a three to four day camp and is subsidised to keep costs as low as possible to families. Some of the camps our students have participated in include DOXA Malsbury camp and Cottage By The Sea.

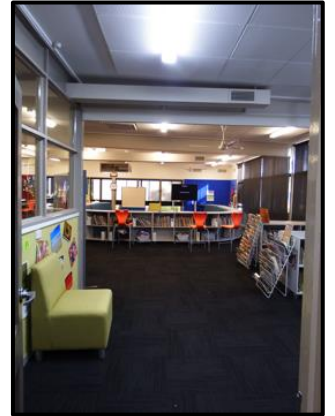
Sleepover: Our foundation to grade two students are invited to sleepover at school for one night in term four. Students enjoy a special dinner with their families, after which families go home, leaving students to participate in some fun games and a movie night.

Excursions: We have a variety of excursions throughout the year. These include fun pool days and visits to Kidstown. Teachers also plan trips to museums, galleries or attractions based around the topics students are studying in class.

Incursions: Visitors into our school include Bravehearts, Healthy Harold and the Life Ed team and a variety of presenters to enhance student learning. We also have volunteers who run special activities from time to time such as wood work.

Sport: Our students attend an inter school athletics carnival in Shepparton in term one each year where they have the opportunity to compete against other local small schools. Grades four to six students are invited to run in the annual cross country and have the opportunity to progress to further events.

Swimming: All students participate in an intensive one week swimming lesson program at Aquamoves each year. Students have one lesson every day for the week.



Outside School Hours Care:

Our Outside School Hours Care Program is run by Theircare. Theircare provides an adventurous and stimulating Before & After School Care Program in a safe environment for all children. During sessions children develop life skills, friendships, confidence and creativity through play.

Theircare's service includes quality care, booking flexibility and amazing programming.

Care is available from 7.00am to 8.30am and 3.15pm to 6.00pm on school days. On student free days care is available from 7.00am to 6.00pm.

To enrol visit: the Theircare website: www.theircare.com.au and click on 'book now' in the top right hand corner to register your child's details.

Theircare support is available during office hours if required on 1300 072 410. The service phone number is 0499 243 303 and the service coordinator is available during session times.

